



Montessori Learning Centre 750985 Ontario Inc.  
"Knowledge with Understanding"



## 2023 ENROLLMENT PACKAGE

Please complete the following as indicated and  
**return no later than April 3<sup>rd</sup>**  
to ensure your child(ren)'s spot in  
MLCP'S 2023 Summer Camp Program

- Application Form
- Program Attendance
- Field Trip Permission Form
- Registration Fee

401 Kingston Road  
Pickering, Ontario L1V 1A3  
Tel: (905) 509-1722 Fax: (905) 509-8283

631 Liverpool Road  
Pickering, Ontario L1W 1R1  
Tel: (905) 839-1161

[www.mlcp.ca](http://www.mlcp.ca)

Email: [info@montessorilearningcentre.com](mailto:info@montessorilearningcentre.com)



# Montessori Learning Centre

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Dear Parent:

Thank you for your interest in Summer 2023. The Summer Program follows a relaxed and entertaining variety of themes with daily arts and crafts and music geared to the topic at hand. We also offer weekly field trips on Wednesdays starting WEEK TWO.

A few reminders:

It is our policy to receive monthly payments in advance, historically post-dated cheques. E-transfers (mlcpfees@gmail.com) and cash are also accepted. As we staff based on registrations, payment for the submitted days will be expected on the due dates of July 3<sup>rd</sup> and August 1<sup>st</sup>. Adjustments to payments for these dates will not be considered after June 1<sup>st</sup>. Please indicate ONLY the days you know you will use. Additional days may be added at a later date – space permitting. The Infant fee schedule does not change from that of the core year. Please ask for a fee schedule if you are unsure.

The non-refundable \$30.00 registration fee should accompany the registration form no later than April 3<sup>rd</sup> and confirmation of Summer Camp enrolment will be forwarded upon receipt of deposit. Please note that registrations accepted after April 3<sup>rd</sup> will carry a \$40.00 registration fee and space cannot be guaranteed.

The day runs from 8:30am to 4:00pm with billed daycare hours between 7:30am and 8:00am and again between 4:30pm and 5:30pm. Complimentary daycare runs from 8-8:30am and 4-4:30pm. Daycare tickets are available from the daycare staff. Please ensure ticket purchase as the week-end billing is at a higher charge.

Prior to the commencement of Summer Camp, MLCP is required to confirm and pay for all Field Trip expenses which are based on student registration and, as such, are non-refundable.

Water play is offered daily – please ensure that swimsuits, sunscreen, caps and towels are clearly labelled. Please check that all wet items are taken home at the end of each day and replaced with dry items for the next day’s water fun.

General information remains the same – we suggest a couple of changes of labelled clothes be kept in backpacks for unexpected adventures. Out-door shoes, at this time of year, could be jellies or water shoes that fare well getting wet.

Snacks are provided daily. Please see posted menu each week.

Lunches are provided daily as mandated for all children under the age of 4. Optional hot lunch for children over the age of 4 is available for a nominal fee. Please ensure that lunches brought from home are healthy and well balanced as per the Health Department’s request. As the school is NUT AWARE, please refrain from including food items that contain nuts – some granola bars, peanut butter, etc. Lunch boxes cannot be stored in the fridge. Please use a thermos, ice pack or frozen juice box for temperature control. Your cooperation is appreciated.

Sincerely,

Nicola Phillips



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## Montessori Learning Centre of Pickering

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## 2023 MLCP SUMMER PROGRAM

The Summer Program this year will run for the eight weeks of summer from July 3<sup>rd</sup> to August 25<sup>th</sup> catering to students ages 6 years and younger. The schedule offers a relaxed and casual learning situation for the children, balanced daily with outdoor exercise and fun. Each week will involve arts and crafts, music, water play and gym activities as well as a field trip each Wednesday starting in WEEK TWO. Each Friday offers a fun filled idea!

	<b>THEME</b>	<b>FRIDAY FUN</b>	<b>TENTATIVE TRIPS</b>
Week 1	Feathers Everywhere	Costume Day	<p>Trips may include:</p>  <p>Botanical Gardens</p> <p>Petticoat Creek</p> <p>Adam’s Park</p> <p>Simcoe Park</p> <p>Play Places</p> <p><b>Details will follow as finalized</b></p>
Week 2	Bees, Flowers & Trees	Crazy Hair Day	
Week 3	All Kinds Of Buildings	PJ Day	
Week 4	What Foods Can We Make?	Rainbow Day (How Many Colours Can You Wear?)	
Week 5	Dinosaur Details	Bring A Toy Day	
Week 6	Baby Animals	Show & Tell A Learning Thing	
Week 7	Science Fun	Stuffie Day	
Week 8	Where In The World Is That?	Face Painting	



### Montessori Learning Centre of Pickering



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## 2023 SUMMER PROGRAM FEE STRUCTURE



**NON-REFUNDABLE REGISTRATION FEE:**

\$30.00 before April 3<sup>rd</sup>

\$40.00 after April 3<sup>rd</sup>

**PLEASE SUBMIT REGISTRATION FORM ON OR BEFORE APRIL 3<sup>rd</sup>**

### SUMMER PROGRAM:

The day runs from 8:30am to 4:00pm and includes 2-4 snacks, daily craft, water play, lunch where applicable (>4 years), weekly trips starting WEEK TWO and ½ hour complimentary daycare at both ends of the day.

### RATES:

(Infants-please see fee schedule)

#### Over 4 years of age

#### Under 4 years of age

(mandated lunch included)

Full Day Daily:

\$62.00

\$68.00

Full Day Weekly:

\$295.00

\$320.00

Half Day Daily:

\$50.00

Half Day Weekly:

\$190.00

### HOURS:

Full Day:

8:30am-4:00pm

Half Day:

8:30am-11:30am

### SUMMER PROGRAM DISCOUNT:

(for 2 Children)

➤ 10% off for **full-time attendance**

➤ 5% off for **part-time attendance**

### DAYCARE CHARGES:

7:30-8:00am and 4:30-5:30 pm

(Sibling discount allows an additional complimentary ½ hour daycare per day)

➤ \$6.00 per hour through **TICKET PURCHASE**

➤ \$7.00 per hour **BILLED** at month end

### ADDITIONAL CHARGES:

(for occasional attendees <3 days per week)

➤ Field Trips @ \$20.00 per trip

➤ Hot Lunches @ \$7.00 per lunch



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**2023 SUMMER PROGRAM APPLICATION FORM**

NAME: \_\_\_\_\_ D.O.B.: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ HOME TEL. #: \_\_\_\_\_

HALAL  VEGETARIAN  HEALTH CARD #: \_\_\_\_\_

(NEW PARENTS please include most recent immunizations)

HOT LUNCH:  YES  NO NAP:  YES  NO  
 (Mandated for all children under 4 years of age)

ALLERGIES / DIETARY RESTRICTIONS /SPECIAL INSTRUCTIONS: \_\_\_\_\_

PAST COMMUNICABLE DISEASES: \_\_\_\_\_  
 (MEASLES, RUBELLA, MUMPS, CHICKEN POX, MENINGITIS, RABIES)

PARENT #1 NAME: \_\_\_\_\_ BUSINESS #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ CELL #: \_\_\_\_\_  
 (inclusion signifies permission for use)

WORK ADDRESS: \_\_\_\_\_

PARENT #2 NAME: \_\_\_\_\_ BUSINESS #: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ CELL #: \_\_\_\_\_  
 (inclusion signifies permission for use)

WORK ADDRESS: \_\_\_\_\_


EMERGENCY CONTACT: \_\_\_\_\_ PHONE NUMBER: \_\_\_\_\_

EMERGENCY CONTACT'S RELATIONSHIP TO CHILD: \_\_\_\_\_

AUTHORIZED INDIVIDUAL(S) FOR STUDENT PICK-UP: \_\_\_\_\_  
 (must be accompanied by permission note)

The Montessori Learning Centre of Pickering reserves the right to refuse an enrolment or dismiss an attendee if it is in the best interest of the Child &/or the Program. Permission is given to use photos or video excerpts of Children, which may appear in various MLCP advertising venues. I desire that my child participate in the full program & all activities unless I advise you otherwise in writing and, as such, that I am responsible for alternate arrangements. I have read and acknowledge all MLCP Policies and Procedures and General Information and Guidelines. I agree, with MLCP having taken necessary precautions as they deem necessary, the school/staff/volunteers will not be held responsible for any sickness or accident to my child while in the care of MLCP. If for any reason my child requires medical attention beyond that furnished by the program, I agree to be responsible for any expenses incurred. I understand the information on the Thyro-block iodine pills & agree to their administration should it become necessary.

Parent #1 Signature: \_\_\_\_\_ Parent #2 Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**Montessori Learning Centre of Pickering**





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## 2023 SUMMER PROGRAM ATTENDANCE

CHILD(REN)’S NAME: \_\_\_\_\_

PLEASE INDICATE SESSION: FULL DAY MORNING and circle the expected dates of attendance:

JULY				
Mon.	Tues.	Wed.	Thurs.	Fri.
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

AUGUST				
Mon.	Tues.	Wed.	Thurs.	Fri.
31	1	2	3	4
<del>7</del>	8	9	10	11
14	15	16	17	18
21	22	23	24	25

**PLEASE ENCLOSE \$30.00 REGISTRATION FEE Before April 3<sup>rd</sup> OR \$40.00 REGISTRATION FEE After April 3<sup>rd</sup>**

### FEES ARE NON-REFUNDABLE.

Please be certain of your dates before registration as refunds WILL NOT be given.

#### I ACKNOWLEDGE THAT:

It is MLCP’s policy to receive monthly payments in advance, historically post-dated cheques. E-transfers (mlcpfees@gmail.com) and cash are also accepted. As we staff based on registrations, payment for the submitted days will be expected on the due dates of July 3<sup>rd</sup> and August 1<sup>st</sup> and a \$10.00 late charge fee will apply for payments after these dates. Adjustments to payments for the dates indicated above will not be considered after June 1st.

The day runs from 8:30am to 4:00pm with billed daycare hours between 7:30am and 8:00am and again between 4:30pm and 5:30pm. Complimentary daycare runs from 8-8:30am and 4-4:30pm. Daycare tickets are available through the office or daycare staff. Please ensure ticket purchase as month-end billing will be forwarded at \$7.00 per hour if not paid at the time of use at the regular rate of \$6.00. DAYCARE hours end at 5:30 p.m. Parents who arrive after 5:30 p.m. are required to pay, to the MEMBER OF STAFF who remains with their child(ren), an amount of \$5.00 per 15 MINUTES of late arrival time.

Prior to the commencement of Summer Camp, MLCP is required to confirm and pay for all Field Trip expenses which are based on student registration and, as such, are non-refundable.

Should a child be uncomfortably ill, or have a contagious illness, we will request that he/she be picked up and that he/she remains at home until fully recovered.

Snacks are provided daily. Please see posted menu each week. Lunches are provided daily as mandated for all children under the age of 4. Optional hot lunch for children over the age of 4 is available for a nominal fee. Please ensure that lunches brought from home are healthy and well balanced as per the Health Department’s request. As the school is NUT AWARE, please refrain from including food items that contain nuts—some granola bars, peanut butter, etc. Lunch boxes cannot be stored in the fridge. Please use a thermos, ice pack or frozen juice box for temperature control. Your cooperation is appreciated.

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN DATE

For Office Use Only: Registration return check off  Attendance Dates  Registration Fee  Field Trip Form

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## 2023 MLCP Summer Program Field Trip Permission Form

Dear Parent/Guardian,

We strive to offer field trips on each Wednesdays starting WEEK TWO. This year's field trips could include: Botanical Gardens, Petticoat Creek, Adam's Park, Simcoe Park and Play Places among others. Dates and venues will be posted by the second week of our summer program. We hope to accommodate all trips on Wednesdays and gear them as age appropriately as possible. Pre-Casa and Infant campers will do selected trips only (usually 4).

Please sign below as an overall permission for the field trips that will be applicable to your registration. Students will be transported by school bus or, in the case of those under 18-months, in car seats which parents will be asked to insert themselves at drop-off time.



I, \_\_\_\_\_, grant permission for my child(ren)  
\_\_\_\_\_ to participate in the 2023 MLCP Summer Program field trips.

I acknowledge the modes of transportation and that standard supervision will be ensured offsite also.

I am aware that prior to the commencement of Summer Camp, MLCP is required to confirm and pay for all Field Trip expenses which are based on student registration and, as such, are non-refundable.

I understand that young children, even under close supervision, will have occasional accidents. I hereby release MLCP and its representatives from all claims arising from any accidents or injury howsoever occurred, which are caused by or arise from participation by my child named therein during any program whatsoever, or in any facility or at any location at which a program is held.

\_\_\_\_\_  
SIGNATURE OF PARENT OR GUARDIAN

\_\_\_\_\_  
DATE

Montessori Learning Centre of Pickering